

INTRADEPARTMENTAL CORRESPONDENCE

August 24, 2011
1.17

BPC No. 11-0342

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: FIRST SUPPLEMENTAL AGREEMENT FOR THE PHASE-OUT OF THE PHOTO RED LIGHT PROGRAM (Council File 11-1015)

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners REVIEW and APPROVE the attached First Supplemental Agreement to Contract C-109495.
2. That the Board of Police Commissioners TRANSMIT the First Supplemental Agreement to the Office of the Mayor and City Council for review and approval.
3. That the Board of Police Commissioners AUTHORIZE the Chief of Police to execute the First Supplemental Agreement upon approval.

DISCUSSION

On November 15, 2005, the City entered into Agreement No. C-109495 to provide Photo Red Light (PRL) services. The three-year contract was amended on March 26, 2009, which extended the Agreement for one additional year. On September 8, 2009, American Traffic Solutions (ATS), Inc. purchased the assets of Nestor Traffic Systems (Nestor), Inc. through a court-approved action. A Second Amendment to the Agreement, effective April 1, 2010, transferred the PRL contract from Nestor to ATS and extended the contract for three additional months.

On June 23, 2010, the Los Angeles City Council authorized the Chief of Police to release a Request for Proposals (RFP) for the PRL Program and to expedite the selection process. The Chief of Police was also authorized to execute a 10-month extension of the PRL contract, which expired on April 30, 2011, under the Third Amendment to the Agreement. A Fourth Amendment to extend the contract on a month-to-month basis was effective beginning May 1, 2011 through July 31, 2011.

On June 7, 2011, the Board of Police Commissioners considered the Department's report on the recommendation to award the PRL contract to ATS, as a result of the 2010-2011 RFP process. At that hearing, the Board voted not to award the contract.

On June 22, 2011, the City Council considered a Substitute Motion (Cardenas-Parks; C.F. 11-1015) to extend the current contract with ATS on a month-to-month basis up to one year, pending completion of reviews on traffic safety and revenue issues (Attachment 1). The Motion was referred to the Budget and Finance Committee and Audits and Governmental Efficiency

Committee. On July 27, 2011, the City Council considered and adopted the Committees' recommendations to terminate the operation of the PRL cameras on July 31, 2011, and to phase-out the PRL Program, allowing time for the City to collect revenue from any outstanding red light violations. (See Attachment 2 for Committee Reports) Council also instructed:

- (a) The City Attorney to review the ATS contract and advise the Council on the need to execute an amendment or supplemental agreement. (See Attachment 3 for City Attorney's Report)
- (b) The LAPD, with assistance of the Chief Legislative Analyst (CLA) and City Administrative Officer (CAO), to negotiate a supplemental agreement with ATS to phase-out the PRL Program.
- (c) The Department of Transportation to lengthen the yellow signal timing at the PRL intersections, and for the LAPD, CLA and CAO to negotiate retaining the PRL cameras at certain intersections to enable monitoring of traffic violations and reporting to City Council.

The CLA advised City Council that given the processing time of a Photo Red Light Notice of Violation, including pending court cases, it was anticipated that revenues would continue to be received within six months after termination of the red light cameras. Council instructed the CLA, with assistance of the LAPD, to report quarterly so City Council could monitor the revenues received to determine when the phase-out should be concluded.

The First Supplemental Agreement will enable LAPD to obtain access to ATS' services, equipment and technology after July 31, 2011, which was not covered by the Original Agreement. The term of the First Supplemental Agreement would commence on August 1, 2011 and terminate on January 31, 2012, with the option to extend the term on a month-to month basis beginning February 1, 2012, for no more than six additional months through July 31, 2012. As of the writing of this report, the pricing for the optional use of the PRL cameras for monitoring and reporting of traffic violations has not been negotiated. If City Council decides to implement such a study, an amendment to the First Supplemental Agreement will be submitted to the Board of Police Commissioners for review and approval.

Should you have any questions, please contact Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK
Chief of Police

Attachments

SUBSTITUTE

ITEM NO. 18 _____

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MOTION

On April 26, 2011, the Council approved a 90-day extension of the current contract with American Traffic Solutions for the City's Photo Red Light (PRL) Program. Given that the full extent of the traffic safety and the financial impacts to the City have not been fully analyzed and presented to the Council, it is appropriate to maintain operation of the Photo Red Light Program until this review has been completed by the Council.

I THEREFORE MOVE that the Council Action of April 26, 2011, relative to approval of a 90-day extension of the current contract for the Photo Red Light Program, (C.F. 11-0554) be amended to add the following instructions:

1. Instruct the Police Department (LAPD) to conduct a study of the public safety impact of terminating the Photo Red Light program to ensure that public safety is not compromised.
2. Instruct the LAPD, CAO and CLA to conduct a thorough review of the Photo Red Light (PRL) Program to ensure that fees/expenses are accounted for by all impacted parties (i.e. City of LA, County of LA, LA County Courts, PRL vendor), explore options to increase leverage for delinquent PRL violations (i.e. DMV hold) and meet with the Los Angeles County Superior Court regarding their refusal to impose penalties for PRL violations.
3. Request and direct the Board of Police Commissioners to obtain extensions of time for the acceptance of their proposals from the three highest ranked proposers who submitted proposals in the Request for Proposals (RFP) process for the Photo Red Light Program, pending further review and analysis of the public safety and revenue issues outlined above.
4. Instruct the LAPD to negotiate and execute a contract amendment on a cost-neutral, month-to-month basis with the existing contractor starting August 1, 2011, for a total period of time not to exceed 365 days, subject to the approval of the City Attorney as to form and legality, and pending the outcome of public safety and revenue issues outlined above. and authorize the Chief of Police to execute such contract amendment.

2011
2011

PRESENTED BY Tony Cardenas
TONY CARDENAS
Councilmember, 6th District

SECONDED BY Demetrius C. [Signature]

ORIGINAL

June 17, 2011

[Signature]

File No. 11-1015

TO THE COUNCIL OF THE
CITY OF LOS ANGELES

Your AUDITS AND GOVERNMENTAL EFFICIENCY COMMITTEE

reports as follows:

AUDITS AND GOVERNMENTAL EFFICIENCY COMMITTEE REPORT relative to the Photo Red Light Program.

Recommendation for Council action:

CONCUR with the action of the Budget and Finance Committee taken at its meeting of July 25, 2011 relative to an instruction to the City Administrative Officer (CAO) and Chief Legislative Analyst (CLA) to work with the vendor of the Photo Red Light Program (PRLP), American Traffic Solutions (ATS), to negotiate all cost issues and other elements, including equipment removal, for a phase out approach to the PRLP and terminate the issuance of photo red light citations as of August 1, 2011.

Fiscal Impact Statement: The CLA reports that the Fiscal Year (FY) 2011-12 Budget assumed that the City would receive revenue from the PRLP of \$3.6 million and assumed contract expenditures of \$2.76 million resulting in net revenue of \$848,000. Factoring in the approximately \$600,000 Los Angeles Police Department/Department of Transportation (LAPD/DOT) staff costs results in a positive budget impact of approximately \$245,000. It is estimated that terminating the PRLP as of August 1, 2011 could result in the City receiving revenue amounting to \$2.5 million because of the lag time to process photo red light citations and payments made by violators. Contract payments of \$2.5 million would be avoided. Expenditures would total approximately \$400,000 (one month contract payment of \$256,000 plus DOT overtime staff costs of \$155,000 to remove PRL equipment) resulting in net revenue of \$2.1 million, and a FY 2011-12 Budget positive impact of \$1.5 million factoring in the LAPD/DOT staff costs. Net revenue would decrease, however, with expenditures for technology costs to transition the data from the vendor to LAPD; that amount is currently unknown. With PRLP termination, it is likely that revenue would phase out in FY 2012-13 with the City potentially receiving approximately \$880,000, and a positive budget impact of \$274,000 factoring in LAPD/DOT staff costs. If the PRLP is completely terminated with no phase-out, the FY 2011-12 Budget would result in a negative impact of approximately (\$200,000). LAPD/DOT staff costs of \$600,000 to administer the PRLP are on-going General Fund expenditures as these positions will continue in other assignments if the Program is concluded.

Community Impact Statement: Yes
Midtown North Hollywood Neighborhood Council
Northridge East Neighborhood Council
Sherman Oaks Neighborhood Council

Summary:

At its regular meeting of July 26, 2011, the Audits and Governmental Efficiency Committee considered a Motion (Cárdenas – Parks) and CLA reports relative to the PRLP. The CLA reports that on June 22, 2011, City Council considered the above-referenced Motion to extend the contract with American Traffic Solutions (ATS), on a month-to-month basis up to one year, pending completion of reviews on traffic safety and revenue issues. The matter was referred to Budget and Finance and Audits and

Governmental Efficiency Committees for evaluation of the financial impact of the PRLP; status of amending the California Vehicle Code to strengthen enforcement for failure to appear in court or pay the fine; results of discussion with the Los Angeles Superior Court regarding enforcement issues; feasibility of the City to take enforcement action rather than the Superior Court; and whether ATS would comply with the Arizona policy if it established a subsidiary in California. The CLA's Office was instructed to prepare an informational report on these issues which is attached to the Council file.

Representatives of the Chief Legislative Analyst (CLA), the Los Angeles Department of Transportation, and ATS appeared before the Committee to discuss the PRLP and responded to related questions. During the discussion, the issue of the court's process in handling the citations was raised and the Committee inquired that if the recipient of a Photo Red Light citation fails to respond, how long Failure to Appear information is kept on file by the Court, what are the consequences of having such a failure to appear on file, and how would a failure to appear for a Photo Red Light citation affect other citations or warrants on file with the Court. The Committee requested that the LAPD and CLA to obtain further clarification from the Court regarding this issue and provide it to the Council during its consideration of this item.

After providing an opportunity for public comment, the Committee recommended that Council approve the Committee recommendation as detailed above. This matter is now submitted to Council for its consideration.

Respectfully submitted,

AUDITS AND GOVERNMENTAL EFFICIENCY COMMITTEE

MEMBER VOTE

ZINE	YES
PARKS	YES
ENGLANDER	YES

REW
7/27/11
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Not Official Until Council Acts

TO THE COUNCIL OF THE
CITY OF LOS ANGELES

Your

BUDGET AND FINANCE Committee

reports as follows:

BUDGET AND FINANCE COMMITTEE REPORT relative to the Photo Red Light Program.

Recommendation for Council action, as initiated by Motion (Cárdenas – Parks):

INSTRUCT the City Administrative Officer (CAO) and Chief Legislative Analyst (CLA) to work with the vendor of the Photo Red Light Program (PRLP), American Traffic Solutions, to negotiate all cost issues and other elements, including equipment removal, for a phase out approach to the PRLP and terminate the issuance of photo red light citations as of August 1, 2011.

Fiscal Impact Statement: The CLA reports that the Fiscal Year (FY) 2011-12 Budget assumed that the City would receive revenue from the PRLP of \$3.6 million and assumed contract expenditures of \$2.76 million resulting in net revenue of \$848,000. Factoring in the approximately \$600,000 Los Angeles Police Department/Department of Transportation (LAPD/DOT) staff costs results in a positive budget impact of approximately \$245,000. It is estimated that terminating the PRLP as of August 1, 2011 could result in the City receiving revenue amounting to \$2.5 million because of the lag time to process photo red light citations and payments made by violators. Contract payments of \$2.5 million would be avoided. Expenditures would total approximately \$400,000 (one month contract payment of \$256,000 + DOT overtime staff costs of \$155,000 to remove PRL equipment) resulting in net revenue of \$2.1 million, and a FY 2011-12 Budget positive impact of \$1.5 million factoring in the LAPD/DOT staff costs. Net revenue would decrease, however, with expenditures for technology costs to transition the data from the vendor to LAPD; that amount is currently unknown. With PRLP termination, it is likely that revenue would phase out in FY 2012-13 with the City potentially receiving approximately \$880,000, and a positive budget impact of \$274,000 factoring in LAPD/DOT staff costs. If the PRLP is completely terminated with no phase-out, the FY 2011-12 Budget would result in a negative impact of approximately (\$200,000). LAPD/DOT staff costs of \$600,000 to administer the PRLP are on-going General Fund expenditures as these positions will continue in other assignments if the Program is concluded.

Community Impact Statement: Yes,
Midtown North Hollywood Neighborhood Council
Northridge East Neighborhood Council
Sherman Oaks Neighborhood Council

(Audits and Governmental Efficiency Committee report to be submitted in Council. If public hearing is not held in Committee, an opportunity for public comment will be provided.)

SUMMARY

At its meeting of July 25, 2011, the Budget and Finance Committee considered a Motion (Cárdenas – Parks) and CLA reports relative to the Photo Red Light Program (PRLP). The CLA

reports that on June 22, 2011, City Council considered the above-referenced Motion to extend the contract with American Traffic Solutions (ATS), on a month-to-month basis up to one year, pending completion of reviews on traffic safety and revenue issues. The matter was referred to Budget and Finance and Audits and Governmental Efficiency Committees for evaluation of the financial impact of the PRLP; status of amending the California Vehicle Code to strengthen enforcement for failure to appear in court or pay the fine; results of discussion with the Los Angeles Superior Court regarding enforcement issues; feasibility of the City to take enforcement action rather than the Superior Court; and whether ATS would comply with the Arizona policy if it established a subsidiary in California. The CLA's Office was instructed to prepare an informational report on these issues which is attached to the Council file.

During Committee discussion, representatives of the CLA, DOT and City Attorney provided a summary of the information in the CLA report and responded to related questions from Committee members. The Executive Director, Board of Police Commissioners, provided additional information regarding decisions of the Police Commission relating to the PRLP.

After further consideration and an opportunity for public comment, the Budget and Finance Committee recommended that Council approve the Committee recommendation as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

BUDGET AND FINANCE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PARKS:	YES
ENGLANDER:	YES
ROSENDAHL:	YES
HUIZAR:	YES
KORETZ:	YES

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Not Official Until Council Acts

**FIRST SUPPLEMENTAL AGREEMENT TO CONTRACT NO. C-109495
BETWEEN THE CITY OF LOS ANGELES AND
AMERICAN TRAFFIC SOLUTIONS**

This **FIRST SUPPLEMENTAL AGREEMENT** to Contract No. C-109495 is made and entered into by and between the City of Los Angeles, California, a municipal corporation (hereinafter referred to as the "City") and American Traffic Solutions, an Arizona based company (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, Contract No. C-109495 (hereinafter "Original Agreement") was approved for assignment to Contractor on April 2, 2010 (C.F. 07-1202-S7) and the Original Agreement obligated Contractor to provide the Automated Photo Red Light Enforcement Program Services; and

WHEREAS, following subsequent amendments Contract No. C-109495 expired on July 31, 2011, the City requires the services of Contractor for the implementation of the phase out of the Photo Red Light Program authorized by City Council on July 27, 2011 (C.F. 11-1015); and

WHEREAS, the Los Angeles City Council approved the phase out of the Photo Red Light Program, instructing that such phase out be accomplished as quickly as possible, while allowing time for the City to attempt to collect revenue from any outstanding red light violations; and

WHEREAS, Contractor's services beyond Citation processing and Approval are necessary during the phase out period, as well as, the use of some of the Contractor's equipment, and the Contractor is not obligated under the Original Agreement to provide certain services or equipment beyond the term of the Agreement; and

WHEREAS, City staff estimates that it will take approximately six months to a year to accomplish the phase out of the Photo Red Light Program; and

WHEREAS, at the request of the City, and because of the need therefor, Contractor continued to provide services, equipment and technology access after July 31, 2011, and the parties wish to ratify those services and pay Contractor for those services not covered by the Original Agreement subject to the terms and conditions of this First Supplemental Agreement.

NOW THEREFORE, in consideration of the premises, and of the terms, covenants and conditions set forth herein and in Contract No. C-109495, the parties hereto covenant, agree and represent as follows:

1. Contract No. C-109495 (including all subsequent amendments thereto) is incorporated herein by this reference, as though set forth at length, except as modified below.

2. Section 4.0, Term of Agreement, is amended to read in its entirety, as follows:

The term of this First Supplemental Agreement to Contract No. C-109495 shall be the period commencing on August 1, 2011, and ending on January 31, 2012, with the option to extend the term, at the City's sole discretion, on a month-to-month basis starting on February 1, 2012, for no more than six additional months, and ending on July 31, 2012, subject to the termination provisions herein. The purpose of this Supplemental Agreement is to allow sufficient time to phase out the Photo Red Light Program and allow the City time to collect on any outstanding red light violations.

3. Exhibit A, Scope of Work and Fee Schedule, attached hereto, is hereby incorporated herein by this reference. Exhibit A in no way amends Appendix B, Statement of Work, under the Original Agreement, or relieves Contractor of any duties or responsibilities under the Original Agreement.

4. Exhibit B, Disposition of Equipment, attached hereto, is hereby incorporated herein by this reference. Exhibit B in no way amends Appendix B, Statement of Work, under the Original Agreement, or relieves Contractor of any duties or responsibilities under the Original Agreement.

5. Except as amended herein, all other terms and provisions of Contract No. C-109495 incorporated herein remain unchanged and in full force and effect as part of this Supplemental Agreement.

6. **Ratification.** City required that Contractor's services be provided continuously on an ongoing basis, and at the City's request, the Contractor provided services prior to the execution of this Supplemental Agreement. To the extent that those services were performed in accordance with the terms and conditions of this Supplemental Agreement, those services are hereby ratified and payment therefore is authorized subject to the terms and conditions of this Supplemental Agreement.

[Remainder of Page Intentionally Left Blank]

IN WITNESS THEREOF, the parties hereto have caused the Agreement to be executed by their respective duly authorized representatives.

For: The City of Los Angeles

For: American Traffic Solutions

By: _____
CHARLIE BECK
Chief of Police

By: _____
JAMES D. TUTON
President and CEO

Date: _____

Date: _____

By: _____
GEORGE HITTNER
Vice President and General Counsel

Date: _____

APPROVED AS TO FORM:
Carmen A. Trutanich, City Attorney

ATTEST:
June Lagmay, City Clerk

By: _____
TERRY MARTIN-BROWN
Assistant City Attorney

By: _____

Date: _____

Date: _____

City Business Tax Registration Number: 0002467920-0001-0
Internal Revenue Service Taxpayer Identification Number: 48-1114931
Agreement Number: C-109495-5

Exhibit A

Scope of Work and Fee Schedule for The Phase Out of the Photo Red Light System and Accelerated Transition of Services Provided by ATS to the LAPD

Below is a description of the services and fees:

1. July 31, 2011 at 11:59 PM the last violations will be captured and all 63 cameras located at 32 intersections will be shut down so that no further violations are captured.
2. All final violation images captured by the system will be processed by ATS and forwarded to LAPD for review. ATS will print and mail all citations approved during this period to ensure the 15 day mailing requirement. Final July monthly Performance Report will be provided to the client. These services are provided under the Original Agreement executed on February 6, 2006 and at no additional cost to the City.
3. ATS will provide services for a rapid transition of all operations from ATS to the LAPD based on a 30-day progressive transition plan outlined below.
4. LAPD will progressively assume all operational support under the phase out plan during the month of August. Starting on September 1, 2011, LAPD will assume full operational responsibility for management and delivery of all services required to process the outstanding tickets, including the following:

Information Technology, Equipment Provisioning & Transitional Services

- ATS will provide access to the back-office violation processing system to include Citation Viewer and Citation Composer, which will enable LAPD to perform the services described above. This includes ongoing maintenance and support by ATS, as necessary, to restart failed merges of court evidence at no additional cost to the City.
- ATS will continue to provide the three DSL connections used by LAPD for network connectivity to the ATS Data Center.
- All inbound calls will be forwarded to a designated telephone number provided by LAPD after the transition period.
- ATS will enable the LAPD to continue use of previously provided workstation computers, laptop computers, printers, monitors, etc. which are required to support the collections and adjudication process. ATS will repair or replace any such equipment at no cost to the City during the term of the First Supplemental Agreement if such equipment becomes unusable.
- ATS will assume responsibility for the cost of all consumables for each function prior to transition to the LAPD, such as printer paper, printer ink and envelopes, etc.
- ATS will provide training during the transition period to ensure LAPD is able to schedule court dates/merge jobs, produce court packets, affidavits, etc. The scope of such training will be agreed between the parties before the execution of the First Supplemental Agreement.

- ATS will provide and maintain the "Ticket Viewer" website during the term of the First Supplemental Agreement, including troubleshooting of technical problems at no additional cost to the City.

ATS Deliverables after Conclusion of the "Phase Out" Phase

- After termination of the First Supplemental Agreement, all historical files and program data in ATS' possession will be transferred to the City, including digital versions of all statistical reports and monthly program reports (preferably in Excel format).
- ATS will provide LAPD with electronic media with all City Data within 60 days from termination.
- All ATS equipment (e.g., computer workstations, laptops, printers, monitors etc.) provided to the City will be returned to ATS within 30 days from the termination of this First Supplemental Agreement at the Contractor's expense and at no cost to the City.

Removal of Photo Red Light Equipment

- At such time as mutually agreed, ATS staff will retrieve physical photo red light cameras belonging to ATS (as outlined in Exhibit B "Disposition of Equipment" task list).
- At such time as mutually agreed, LADOT will remove and return all ATS owned equipment to ATS, including camera housings, brackets, strobes, warning signs (as outlined in Exhibit B "Disposition of Equipment" task list.)
- ATS shall deactivate the cameras for enforcement purposes as of August 1, 2011. However, ATS shall leave the cameras so they may be reactivated at the City's request for future traffic violation monitoring and reporting. Any such operation of the cameras will be subject to agreement of the parties at a future date.

August Phase-Out Transition Schedule

Aug 1 – Aug 7: ATS Continuation of full back-end service, while preparing for transition

ATS Scope to include:

- Preparing court packets for subpoenas provided to ATS.
- Processing of Affidavits.
- Call Center Operations.
- Preparing outbound correspondence.
- Training of LAPD personnel to prepare to assume PRL functions.

Aug 8 – Aug 14: LAPD assumes affidavit processing and incoming correspondence

- Incoming correspondence is forwarded to LAPD beginning Aug 7th.
- ATS will provide additional training to LAPD as necessary.
- All other functions described above continue to be performed by ATS.

Fee Schedule for Services under First Supplemental Agreement

Month		Monthly Service Fee	
1	Aug	2011	\$ 50,590
2	Sep	2011	\$ 11,340
3	Oct	2011	\$ 11,340
4	Nov	2011	\$ 11,340
5	Dec	2011	\$ 11,340
6	Jan	2012	\$ 11,340
7	Feb	2012	\$ 11,340
8	Mar	2012	\$ 11,340
9	Apr	2012	\$ 11,340
10	May	2012	\$ 11,340
11	Jun	2012	\$ 11,340
12	Jul	2012	\$ 11,340

EXHIBIT B

Photo Red Light Enforcement Equipment at 32 Intersections Disposition of Equipment

	Component	Implementation		Removal	
		DOT	Nestor	DOT	ATS
1	25 ft. camera pole	I	S	R	
2	Cable (CAT5E sync) from camera to strobe	I	S	R	
3	Cable from camera controller to DOT controller	I	S	R	
4	Cables for power to camera	I	S	R	
5	Camera controller		S, I		R
6	Camera controller cabinet	I	S	R	
7	Cameras		S, I		R
8	Camera brackets	I	S	R	
9	Ethernet enclosure	I	S	R	
10	Fuse in service pullbox, for camera controller	I		R	
11	Relocation, removal of bus benches, newsracks, etc.	Coordinate			
12	Riser on power poll for power feed	I		R	
13	Signs	I	S	R	
14	Strobe lights	I	S	R	
15	Wireless communication dish		S, I		R
16	Wireless communication dish brackets	I	S	R	

I=Install, S=Supply, R=Remove

TASKS FOR EQUIPMENT REMOVAL

- 1 Prepare the construction drawings.
- 2 Remove the cameras and controllers.
- 3 Remove the wireless and DSL communication equipment.

Responsible

Party

- 4 Remove the poles, cabinets, and brackets and disconnect power.
Break out and remove 4-inch concrete topping at the base of the poles and controllers. Abandon foundation and conduits.
- 5 Cap the foundation bolts and fill the holes to restore pavement.
- 6 Collect the equipment and leave in yards for ATS pick up within 7 days.

DOT

DOT

DOT

DOT

ATS

ATS

- Tangible media (i.e., file boxes containing mailing certificates, affidavit correspondence, maintenance logs, etc) are delivered to LAPD during end of this week (split between Central (PAB), Valley and West locations).

Aug 15 – Aug 22: LAPD assumes preparation of court packets

- Court packet preparation responsibility transferred to LAPD on Aug 15th

Aug 23 – Aug 31: LAPD assumes call center responsibilities

- Incoming calls are transferred to an LAPD phone number beginning Aug 23rd.

September 1 – Transition to LAPD Complete

- ATS will continue to provide the three DSL connections used by LAPD for network connectivity between the ATS Data Center and the LAPD. LAPD will be responsible for costs associated with the DSL service, which is incorporated in the Monthly Service Fee Schedule. The total monthly amount for the three connections is \$590.00.
- LAPD will have access to ATS' database using Citation Viewer and Citation Composer.
- ATS will continue to provide hardware lease (Desktops, laptops, printers, etc to LAPD).
- ATS will continue to provide and maintain "Ticket Viewer" website for LAPD.